

Ogden City School District

***REQUEST FOR PROPOSAL #9-022  
FOR A  
Sports Complex Press Box Structure***

*May 24, 2019*

## NOTICE TO MANUFACTURERS

The Ogden City School District seeks a Request for Proposal (RFP) for a custom pre-manufactured Press Box Structure to be placed at their existing Sports Complex at 1950 Monroe Blvd., in Ogden, Utah.

Proposals, including complete costs for the manufacturing, delivery and site installation must be submitted by **2:00 p.m. on Thursday June 06, 2019** to The Ogden City School District, Ken Crawford, Director of Athletics/Support Services, 1950 Monroe Blvd., Ogden, Utah 84401. On-site work must be performed by a Utah Licensed Contractor. Ogden City School District Board of Education reserves the right to reject any or all proposals, or to waive any formality or technicality in any proposal in the interest of the District.

### **SCOPE OF WORK SUMMARY**

- I. **Press Box Building:**
  - A. Complete Press Box and stair structure per the attached drawings, specifications and scope herein.
  - B. Installation on the site: All required concrete pads/footings for building and stairs; removal of existing fence/mow strip to accommodate new building and stairs.
  - C. Inclusion of the roof deck access and guardrails.
  
- II. **Items Excluded:**
  - A. Power Service Line connection to the Press Box electrical panel.
  - B. Installation of the Air Conditioning System.
  - C. Data cable wiring and data devices.
  - D. New site fence; landscape/irrigation modifications to accommodate building and stair structures.

### **PROPOSALS**

- I. **Submitting Proposals**
  - A. Submit one (1) printed copy, and one (1) digital PDF copy of your proposal on a physical media (thumb drive). Proposals are to be submitted to:

Ogden City School District  
ATTN: Ken Crawford, Director of Athletics/Support Services  
1950 Monroe Blvd.  
Ogden, UT 84401  
(801)737-7376

- B. Include the following with your proposal:
- a. Complete cost of Structure delivered and installed with required site adaptation. Do not include sales tax, the School District is exempt. Exempt forms available from the District.
  - b. Time required to provide Shop Drawings for owner's review.
  - c. Manufacturing time required to complete the Press Box Structure once review drawings have been returned.
  - d. Time required to complete the on-site installation.

**II. Proposals are to be submitted to the District by 2:00 p.m., 06 June, 2019.**

Late submittals will be rejected without consideration. The District assumes no responsibility for costs related to the preparation or delivery of submittals.

**III. Award of Project**

Proposals will be evaluated for completeness and for overall delivery time of the project. Owner will select a proposal with consideration of completion time and cost. Selection will not be based solely on low bid.

**IV. Questions on this Request for Proposal shall be submitted in writing to the Owner.**

**V. Attachments:**

- a. Specifications Sections 00 0104 Notice to Contractors/Manufactures & 13 3416 Metal Structure Press Box.
- b. Drawings SD-1, 1, and 2.
- c. Soils Report (March 9, 2007 On Campus Report) for general consideration.

**End of Request for Proposal**