

Maintenance Technology Building Roof Replacement

Ogden School District

956 20th Street

Ogden UT, 84401

RFP20-001

Project Date: September 3rd- November 4th 2019

Bid due: July 11, 2019 2:00 PM

Project:

Maintenance Technology Building #11

956 20th Street

Ogden UT

Contents:

This manual contains the following:

- Notice to Bidders
- Instruction to Bidders
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NOTICE TO BIDDERS

Sealed bids will be received by the Board of Education of the Ogden City School District, for the Maintenance & Technology Building Roof Replacement. Bids will be in accordance with these specifications.

A Pre-bid walk through will be held June 25th 2019 at 956 20th Street, Ogden Utah at 10:00am. Attendance at this bid walk is **mandatory** to qualify contractors to bid this project.

The Office of the Director of Support Services located at the Administration Building #1, Room 210 @ 1950 Monroe Blvd Ogden Utah, will receive bids until the hour of 2:00pm July 11th, 2019. **Envelopes must be sealed and labeled RFP 20-001**.

A bid bond in the amount of five percent (5%) of the bid, made payable to the Board of Education of Ogden City School District, shall accompany bid. If a certified or cashier's check is used in lieu of the bid bond, a certificate from an approved surety company guaranteeing execution of 100% Performance Bond and 100% Payment Bond must accompany bid.

The Ogden School District Board of Education reserves the right to accept or reject any or all bids or to waive any informality or technicality in any bid in the interest of the District.

If bidders have questions or need to seek clarification during this bidding process, then questions must be received in writing through Sciqwest.com by no later than Monday July 8th, 2019 by 12:00 pm.

BOARD OF EDUCATION OF OGDEN CITY SCHOOL DISTRICT

KEN CRAWFORD, DIRECTOR OF SUPPORT SERVICES

INSTRUCTION TO BIDDERS

RFP20-001

Location: Ogden School District Maintenance & Technology Building
956 20th Street Ogden Utah, 84401

Scope of Project and Timeline: Tear off existing roofing, flashings and demo curbs as outlined on construction drawings. Loose lay type 2 base sheet over existing decking substrate. Mechanically attach R30 Polyisocyanurate Insulation. Adhere cover board in hot bitumen to Polyisocyanurate Insulation. Adhere modified bituminous base sheet and modified mineral cap sheet in hot asphalt. Install new wood nailers along perimeter and overflow scupper along each internal drain area. The timeline for this project is September 3rd 2019- November 4th 2019.

Bids: Before submitting a bid, each bidder will carefully examine the specification and other contract documents; will visit the site of work; will fully inform him or herself as to all existing conditions and limitations; and shall include in the bid the cost of all items included in the contract. **Bidders are required to use the bid tabulation form provided in this packet.**

Bond: A bid bond in the amount of five percent (5%) of the bid, made payable to the Board of Education of the Ogden City School District, shall accompany bid. If a certified or cashier's check is used in lieu of a bid bond, a certificate from an approved surety company guaranteeing execution of 100% Performance Bond and 100% Payment Bond must accompany bid.

Interpretation of Specifications: If any person contemplating submitting a bid for the proposed contract is in doubt as to the true meaning of any part of the specifications or other proposed contract documents, he or she may submit a written request on Sciqest.com for an interpretation thereof. Any interpretation of the proposed documents will be made only by addendum duly issued and posted on Sciqest.com

Addenda or Bulletins: Any addenda or bulletins issued during the time of bidding shall become part of the documents loaned to the bidders for preparation of his or her bid, shall be covered in the bid, and shall be made part of the contract, **and acknowledgment submitted in bid packet.**

Qualifications: The contractors and subcontractor's past performance, origination, equipment and ability to perform and complete their contract in the manner and within the time specified will be elements, along with the cash amount of the bid, which will be considered by the Owner in the letting of the contract. The contractor will comply with the license and bonding laws as required by the Local State Government. By submitting a bid, contractor also agrees to Ogden School District's Standard Terms and Conditions.

Withdrawal of Bids: Bids may be withdrawn on written or e-mail request received from bidders prior to the time fixed for opening. Negligence in the part of the bidder preparing the bid confers no right for the withdrawal of bid after it has been opened.

Acceptance of Bid: No bidder shall consider themselves under contract after opening and reading bids until you receive notice from a designated Ogden School District representative.

Contractor's Liability Insurance: The contractor shall carry liability and Workers Compensation Fund insurance. **A copy of the contractor's insurance certificate shall be submitted with bid.**

Tobacco/ Alcohol/Narcotics: Tobacco, Alcohol, and Narcotics are not allowed on any Ogden School District properties.

BID FORM

RFP20-001

Name of Bidder _____ Date _____

Address of Bidder _____

To the Board of Education of the Ogden City School District

1950 Monroe Blvd

Ogden, UT 84401

RFP20-001 Project Dates: September 3rd 2019-November 4th 2019

The undersigned, in compliance with your invitation for bids for the Maintenance Technology Building Roof Replacement having examined the specifications and related documents, and the site of the proposed work and being familiar with all of the conditions surrounding the construction of the proposed project, including the availability of labor, do hereby propose to furnish all labor, materials and supplies as required for the work in accordance with the Contract Documents as specified and within the time set forth and at the price stated below. These prices are to cover all expenses incurred in performing the work required under the Contract Documents of which this bid is apart.

I/We acknowledge receipt of the following addenda if applicable

#1 _____ Date _____

#2 _____ Date _____

#3 _____ Date _____

Base Bid Project: This base bid shall include all work in construction documents for RFP 20-001 Maintenance Technology Building Roof Replacement project. I/We agree to perform this work for the sum of:

_____ Dollars (\$ _____)

(In case of discrepancy, written amount shall govern)

BID BOND

I/We guarantee to complete the work as defined in the Drawings and specifications.

Enclosed is _____ for bid security as required in the sum \$ _____

The undersigned Contractors license number for Utah is _____ and my bid limit is \$ _____

Upon receipt of Notice of Acceptance of this bid, the undersigned agrees to execute the Contract and within five (5) days deliver Owners Protective Bonds in the prescribed form in the amount of 100% of the General Construction Contract Price for faithful performance of the contract. The certified Check, Cashier's Check or Bid Bond attached, in the amount not less than five percent (5%) of the Body shall become the property of the Board of Education of the Ogden City School District in the event that the Contract is not negotiated and/or the Owner's Protective Bonds delivered within the time set forth, as liquidated damages for the delay and additional expense caused thereby.

Respectfully Submitted,

Name of Bidder _____

Authorized Signature _____

Phone Number _____

Email Address _____