



FOREIGN STUDENT EXCHANGE AGENCY ASSURANCE FORM

The (agency name) _____ will comply with the following requirements for participation with Ogden School District for the _____ school year.

___ The agency has complied with all applicable policies of the Ogden School District Board of Education regarding foreign students;

___ A household study, including a background check of ALL adult residents, has been made of each house-hold where an exchange student is to reside for the entire school year, and that the study was of sufficient scope to provide reasonable assurance that the exchange student will receive proper care and supervision in a safe environment. Welcome or temporary families are not allowed.

___ The host parents have received training appropriate to their positions, including information about enhanced criminal penalties, under Utah Code subsection 76-5-405(10), for persons who are in a position of special trust;

___ A representative of the exchange student agency shall visit each student's place of residence at least once each month during the student's stay in Utah;

___ The agency will cooperate with school and other public authorities to ensure that no exchange student becomes an unreasonable burden upon the public schools or other public agencies;

___ Each exchange student will be given in the exchange student's native language names and telephone numbers of agency representatives and others who could be called at any time if a serious problem occurs;

___ Alternative placements are readily available so that no student is required to remain in a household, if conditions appear to exist which unreasonably endanger the student's welfare.

My initials as the local agency representative, verifies our agency will comply with the requirements listed above.

Agency Representative (Print name) Agency Representative Signature Date

On ___ day of _____, 20____, _____ personally appeared before me,
___ who is personally known to me
___ whose identity I proved on the basis of _____
___ whose identity I proved on the oath/affirmation of _____ a credible witness to be the signer of the above document and he/she acknowledged that he/she signed it.

State of _____

County of _____

Notary Public Signature _____ (seal)

Ogden School District Foreign Exchange Student Application

(Please Print)

Student's Name: _____
 First Middle Last

Date of Birth: _____ Age at start of coming school year: _____ Gender: M F
 Month Day Year

How many years of schooling has the student completed, excluding kindergarten: _____

Has the applicant graduated from high school in their home country? _____

Which OSD high school does the student wish to attend? _____

Agency Name: _____

Agency Representative: _____

Phone Number: _____ Cell Number: _____

Fax Number: _____ Email: _____

Host Parents' Name(s): _____

Host Parents' Address: _____

Phone Number: _____ Cell Number #1: _____

Cell Number #2: _____ Email: _____

Date student expects to enter our schools: _____

Date student expects to exit our schools: _____

Please be sure to attach the following documents:

1. OSD Agency Letter of Assurance
2. OSD Foreign Exchange Student Application
3. CSIET for the Following School Year
4. Host Family Agreement Form
5. Host Family Proof of Address
6. Special Health Records
7. Immunization Records (translated into English)
8. Passport
9. Transcript (translated into English)
10. English Proficiency Test